

**Pointe Coupee Parish Office of Tourism**  
**500 W. Main St., Suite 104, New Roads, LA 70760**  
**Board Meeting**  
**May 19, 2023, 1:30 PM**

**AGENDA**

- I. Call the meeting to Order: Lisa Robillard, President
- II. Roll Call: Declare a Quorum
- III. Inspirational Word: Need Volunteer
- IV. Approval of Minutes: Board Minutes March 10 & April 21, 2023

- V. Secretary-Treasurer Report
  - A. Review the April 2023 Financial Statement

- VI. Director's Report Carlyn Morales
  - A. Correspondence
    - 1. Thank you from Chamber
    - 2. New Roads & Old Rivers book
    - 3. General Park Recommendation
    - 4. Part Time Work
  - B. Events & Sponsorship Request
  - C. Marketing/Advertising
  - D. Occupancy Tax updates

- VII. SPECIAL PROJECTS & EVENTS / FILM COMMISSION
  - A. Updated Calendar of Events

VIII. Unfinished Business

IX. New Business

X. Public Comments

XI. Announcements

XII. Other Business

- B. Set date for next meeting – **FRIDAY, June 9, 2023** at 1:30 pm

XIII. Adjournment