



Pointe Coupee Parish Office of Tourism
500 W. Main St., Suite 104, New Roads, LA 70760
Board Meeting
November 10, 2023, 1:30 PM

AGENDA

- I. Call the meeting to Order: Lisa Robillard, President
- II. Roll Call: Declare a Quorum
- III. Inspirational Word: Need Volunteer
- IV. Approval of Minutes: Board Minutes October 13, 2023

- V. Secretary-Treasurer Report
 - A. Review the October 2023 Financial Statement

- VI. Director's Report Carlyn Morales
 - A. Correspondence
 - B. Events & Sponsorship Request
 - 1. Pointe Coupee 4-H Country Christmas
 - 2. General's Plaza
 - 3. Special Needs Rodeo
 - 4. Pointe Coupee Museum Sponsorship
 - 5. Jefferson Highway Association Bus Tour Luncheon – April 24, 2024
 - C. Marketing/Advertising
 - D. Occupancy Tax updates

- VII. SPECIAL PROJECTS & EVENTS / FILM COMMISSION
 - A. Updated Calendar of Events

- VIII. Unfinished Business
 - A. Ethics Training & Sexual Harassment Training

- IX. New Business
- X. Public Comments
- XI. Announcements
- XII. Other Business
 - B. Set date for next meeting – **TUESDAY, December 12, 2023** at 5:30 pm

- XIV. Adjournment